



**Finance and Administration Cabinet**  
**Executive Order 2008-011**  
**Request Form**

**Requesting Department:** 625 Department Of Highways      **Record Date:** 2012-08-07

**Requestor ID:** JJN0026      **Requestor Name:** NANCY ALBRIGHT

**Short Description:** Bridge and Drainage Structures Repairs      **Requestor Phone Number:** 502-564-4556

**Type of Request:** OTHER GOODS      **New or Expanded?** Yes

**Procurement Method:** Agency Authority      **Cost:** 1,000,000.00      **Estimate/Actual?** Estimate

**Is this Item a Replacement?** No      **If so, Asset Tag#:**

**What will happen to the replaced item?**

**What Document is Requested?** Blanket Waiver

**If on Contract, Give Contract #:**

**Vendor (if any):** TBD

**Purpose and Justification:**

This is a request for a blanket waiver for purchases needed for bridge and drainage structure repairs for fiscal year 2013. These purchases will be used for both nonemergency and emergency repairs throughout the year. Examples of materials used are bagged concrete, forming materials for concrete, anchors, steel reinforcement, metal plates, angle iron, drill bits, saw blades, small tools, welding and torch supplies (oxygen, acetylene, propane, welding rods, torch points, torches, safety hoods/gloves), generator, pump maintenance items (hoses, clamps, electrical wiring), safety supplies, sand blasting supplies, and small equipment rentals. Activities associated with these purchases include Bridge Joint Sealing (H130), Handrail Repairs (H210), Bridge Drainage Channels (H320), Patching Bridge Decks (H520), Concrete Bridge Deck Waterproofing (H550), Substructure support and repair (H6100), Superstructure Repair (H620), Steel Bridge Member Repairs (H710), Bridge Materials Overhead (H980), and Miscellaneous Bridge Maintenance (H990). Bridge repairs are normally completed on a per project basis and completed at a cost of less than \$3,000 per occurrence. Frequently these materials are provided by several vendors throughout the District for each project. The estimated costs are based on actual reported OMS materials and direct costs. These purchases are essential to the continued safety, use, and life expectancy of our highway structures.

**Funding Source:** Road**Program Code:****If Federal, Give CFDA#:****Percentage of Each Funding** 100% from FE01

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FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

**This request approved by:**

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Cabinet Secretary or Authorized Agency Head

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**For Agency Use:**